**CERTIFICATION GUIDE** 

# Project+

## What is it?

CompTIA Project+ gives business professionals – inside and outside of IT – the basic concepts to successfully manage small- to medium-sized projects.

# Why is it different?

- Project+ is ideal for professionals who need to manage smaller, less complex projects as part
  of their other job duties but still need foundational project management skills.
- Project+ is more versatile than other certifications because it covers essential project management concepts beyond the scope of just one methodology or framework.

# About the exam

The CompTIA Project+ examination is designed for business professionals who coordinate or manage small-to-medium-sized projects. The successful candidate will have the knowledge and skills required to:

- · Manage the project life cycle
- Ensure appropriate communication
- · Manage resources and stakeholders
- · Maintain project documentation



Exam#

PK0-004

**Release Date** 

March 2017

Languages

English and Japanese

CE Required?

No

Exam Standard

Project+ is developed using the ANSI/ISO 17024 Standard.

**Testing Vendor** 

PearsonVUE

# How does Project+ Compare to Alternatives?

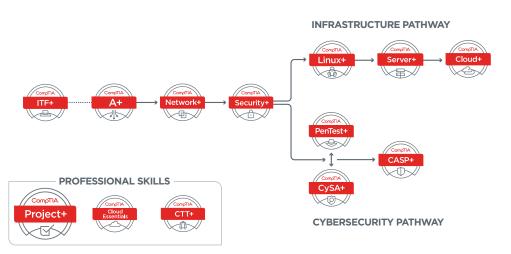
	Project+	CAPM	PRINCE2
Certification	Project+	РМІ САРМ	Axelos PRINCE2 Foundation
Exam Length	1 exam, 90 questions, 90 min	1 exam, 150 questions, 3 hrs	1 exam, 75 questions, 60 min
Experience Level	Entry	Entry, Intermediate	Entry
Exam Focus	Small- to medium-sized projects	Medium- to large projects following PMI methodology	Medium- to large projects following PRINCE2 framework
Pre-requisites	No pre-requisite, but at least 12 months of cumulative project management experience or equivalent education is recommended	Application plus 1,500 hours of experience across three years OR high school diploma and 23 hours of project management education	No pre-requisite

PMI PMP and PRINCE2 Practitioner are methodology/framework-specific certifications intended for more advanced project management professionals overseeing larger projects. PMI CAPM and PRINCE2 Foundation are entry points to those project management methodologies/frameworks.

Project+ covers a high-level introduction to Agile as part of one of the objectives. If an individual would like to focus on Scrum, he/she would take Scrum Alliance's Certified Scrum Master certification.

# **CompTIA Certification Pathway**

Projects have a lot of moving parts, and IT pros need to have project management skills to make sure every task gets completed and every stakeholder is looped in. CompTIA certifications align with the skillsets needed to build a career in IT. Other CompTIA certifications give you the next step along the career path.



# Top Project+ Job Roles

- Project Coordinator/ Manager
- Project Team Member
- Business Analyst
- Manager, Director, Team Leader

## **Technical Areas Covered in the Certification**

Project Basics

36%

- · Summarize the properties of a project
- · Classify project roles and responsibilities
- · Compare and contrast standard project phases
- · Identify the basics of project cost control
- · Identify common project team organizational structures
- · Execute and develop project schedules
- · Identify the basic aspects of the Agile methodology
- Explain the importance of human resource, physical resource, and personnel management

Project Constraints

**17**%

- Predict the impact of various constraint variables and influences throughout the project
- Explain the importance of risk strategies and activities.

# Communication and Change Management **26**%

- Use the appropriate communication method
- Compare and contrast factors influencing communication methods
- Explain common communication triggers and determine the target audience and rationale
- Use change control processes within the context of a project
- · Recognize types of organizational change

# Project Tools and Documentation

**21**%

- Compare and contrast various project management tools
- · Analyze project-centric documentation
- Identify common partner and vendor-centric documents and their purpose.

# Organizations that recommend or teach Project+:

- Accenture
- Advantage Health
- Canon
- Dell

- Ernst & Young
- General Dynamics
  - Fuji Xerox
  - HP

- U.S. Army
- U.S. Navy
- Western Governors

University

### **Research and Statistics**

lob Companies increasingly require employees to understand project Outlook management skills, and 15.7 million new project management roles will be added globally across seven project-intensive industries by 2020.2

Certified The mean salary for Project+ certified professionals in the United States and Canada is Salary **\$99,430** (overall mean is \$84,807).3

# Learn with CompTIA

Official CompTIA Content is the only study material exclusively developed by CompTIA for the CompTIA certification candidate; no other content library covers all exam objectives for all certifications. CompTIA eBooks and CertMaster Products have been developed with our Official CompTIA Content to help you prepare for your CompTIA certification exams with confidence. Learners now have everything they need to learn the material and ensure they are prepared for the exam and their career.

Whether you are just starting to prepare and need comprehensive training with CertMaster Learn, need a final review with CertMaster Practice, or need to renew your certification upon expiration with CertMaster CE, CertMaster's online training tools have you covered.

# \* What does it mean to be a "high stakes" exam?

An extraordinarily high level of rigor is employed in developing CompTIA certifications. Each question created for a CompTIA exam undergoes multiple layers of quality assurance and thorough psychometric statistical validation, ensuring CompTIA exams are highly representative of knowledge, skills and abilities required of real job roles. This is why CompTIA certifications are a requirement for many professionals working in technology. Hiring managers and candidates alike can be confident that passing a CompTIA certification exam means competence on the job. This is also how CompTIA certifications earn the ANSI/ISO 17024 accreditation, the standard for personnel certification programs. Over 1.3 million CompTIA ISO/ANSI-accredited exams have been delivered since January 1, 2011.

# \* What does it mean to be a "vendor-neutral" exam?

All CompTIA certification exams are vendor-neutral. This means each exam covers multiple technologies, without confining the candidate to any one platform. Vendor-neutrality is important because it ensures IT professionals can perform important job tasks in any technology environment. IT professionals with vendor-neutral certifications can consider multiple solutions in their approach to problem-solving, making them more flexible and adaptable than those with training in just one technology.

- 1. https://www.computerworld.com/article/3147427/it-skills-training/10-hottest-tech-skills-for-2017.html
- $2. \ http://www.pmi.org/-/media/pmi/documents/public/pdf/business-solutions/project-management-skills-gap-report.pdf\\$
- 3. https://www.globalknowledge.com/us-en/content/salary-report/it-skills-and-salary-report/

